**Buckingham Orchard Town Home Association**

**Meeting Minutes**

**Tuesday, February 4, 2020**

Meeting called to order at 6:30 pm at the Helen Plum Library in Lombard

**Board of Directors in Attendance:**

President: Jyothi Vinay

Secretary: Carol Trautvetter

Treasurer: Dan Williams – Jay Mettupalli

**Owners in attendance:** Kenneth Weber, Mohamed Althat, Jaffer Meerassahib, Maswood Kulam, Jay Mettupalli, Dan Williams, Jyothi Vinay, Carol Trautvetter, Takreem Basheeruddin and Wahaj Ahmed

**New Business**:

Nominated and confirmed Jay Mettupalli as new Treasurer. We all thank Dan Williams for his four years of service in this role. Still need a volunteer for Secretary position.

Parked cars blocking sidewalks is still a major safety issue. Children are forced to walk in the street when going to school. Discussed measures to get residents to comply with this request.

Will not amend current by-laws as they were amended in 2012.

2020 Budget was presented but due to software and communication difficulties was incomplete. Dan will work with Jay to rectify and Budget will be emailed to all owners once completed.

Homeowner association fees will not be raised in July. Will be discussed at next meeting and most likely will be raised $25 in 2021 to build reserves.

Gaps in sidewalks/lawn due to edging by landscaper discussed. This issue is particularly bad in front of Units 365, 367 and 369. To keep expenses down it was suggested that homeowner correct by adding dirt.

Heated discussion regarding gutter guards for units on West side of Buckingham. After last gutter cleaning it appears that a problem still exists on some of these units. We have estimates for repairs as well as estimates for installing gutter guards. It was suggested that guards only be installed on rear gutters. However due to expense and nature of problem we want to hear from all owners who are still experiencing gutter problems.

Driveway sealcoating will be done this summer.

**Old Business:**

Trash can issues resolved.

Parking issues (blocking of mailbox, blocking sidewalks)

Gutter cleaning completed on even-numbered Units last fall.

**Adjournment: 7:15 pm**

**Respectfully submitted,**

**Carol Trautvetter**